

**SECRET**

OSD-1233-442

**MEMORANDUM FOR:** Deputy Director (Support)

**THRU:** : Deputy Director (Research)

**SUBJECT:** : Proposed Staffing Complement and Authorized Strength for Office of Special Activities

1. This memorandum contains a recommendation for Deputy Director (Support) approval. Said recommendation is set forth in Paragraph 4.

2. The present Authorized Strength of OSA is  This strength has been arrived at through the following actions:

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(a) Gains

- (1) Transfer from DD/P
- (2) Transfer from DD/R
- (3) Increase in Station B

25X1A

(b) Losses

- (1) Transfer to OS/DSG
- (2) Transfer to DDC  
(Mr. Baker and Staff)

25X1A

25X1A

3. It is proposed that OSA be granted an increase in Authorized Strength from  to  The instant proposal is the result of a comprehensive review of OSA personnel needs as they exist today and as they are projected for the immediate future. The present OSA Staffing Complement and the minimum position increases necessary to satisfy the responsibilities of this office are presented in the attachment.

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2. It is recommended that the Deputy Director (Support) approve the new CIA Staffing Complement as presented in the attachment and grant an increase of ☐ in authorized strength to accommodate the new positions. It is understood that Deputy Director (Support) approval is contingent upon the ability of the Deputy Director (Research) to absorb the positions and resulting costs from whatever allocation is finally approved by the Deputy Director of Central Intelligence.

25X1A

SIGNED

JACK C. LEEFUSE  
Colonel, USAF  
Assistant Director  
(Special Activities)

Attachment:  
CIA Staffing Complement

CORNER:  
Signed Herbert Scoville, Jr.

20 SEP 1962

Date

Herbert Scoville, Jr.  
Deputy Director  
(Research)

The recommendation contained in  
Paragraph 4 is approved:

Signed

21 SEP 1962

Date

L. E. White  
Deputy Director  
(Support)

25X1A

OSD/Pers ☐  
20 September 1962

Distribution:

- 1 - D/Pers, w/atts
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- 1 - ASD/CSA, w/att
- 1 - Pers/OSD, w/att
- 1 - SI/CSA, w/o att

\* with the clear understanding that DD/S is without authority to approve the additional ceiling authorization and funds and that these matters must be resolved by the Comptroller. Grades are subject to review by the Director of Personnel.

Signed

LKW

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